

WELWYN HATFIELD COUNCIL**FORWARD PLAN****MONTH PERIOD JUNE TO SEPTEMBER 2017**

The Forward Plan sets out the Key Decisions which are to be taken by the Cabinet (and where appropriate the Council) during the period covered by the Plan. The Plan is updated each month and is available from Council Offices and libraries and on the website (www.welhat.gov.uk). A Key Decision is one which is likely to result in expenditure or savings of above £100,000, or to have an effect on communities living or working in an area comprising two or more Wards of the Borough.

Members of the public are welcome to comment on any item on the Forward Plan. Any comments must be given in writing or by e-mail to the Governance Services Manager to be received no later than seven days before the meeting at which the decision is to be taken. Copies of available reports can be obtained from the contact shown in the Forward Plan.

Members of the public are also welcome to attend public meetings of the Cabinet. Cabinet meetings are held at the Campus East, Council Offices, Welwyn Garden City and start at 7.30pm. During the period of this Plan meetings will be held on:-

Tuesday 6 June, Tuesday 11 July, Tuesday 8 August and Tuesday 5 September 2017

The following Councillors are in the Cabinet:-

J.Dean	- Leader of the Council
A.Perkins	- Deputy Leader and Executive Member, Planning, Housing and Community
D Bell	- Executive Member, Resources
H.Bromley	- Executive Member, Environment
T.Kingsbury	- Executive Member, Policy and Culture
B.Sarson	- Executive Member, Business, Partnerships and Public Health
R.Trigg	- Executive Member, Governance, Community Safety, Police and Crime Commissioner and Corporate Property

Any queries concerning the Forward Plan should be directed to Graham Seal, Governance Services Manager at the Council Offices, Campus East, Welwyn Garden City, Herts AL8 6AE telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk.

WELWYN HATFIELD COUNCIL
FORWARD PLAN
MONTH PERIOD 3 June 2017 TO SEPTEMBER 2017

REF AND SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	WHO WILL BE CONSULTED	METHOD OF CONSULTATION	REPORTS AVAILABLE AND CONTACT OFFICERS	APPROPRIATE OVERVIEW AND SCRUTINY COMMITTEE/ EXECUTIVE MEMBER
FP785 Parking Services Work Programme 2017/18	Approval of the Programme	6 June 2017 Cabinet	Residents Cabinet Housing and Planning Panel	In Writing/Meeting	Panel Report Parking and Cemeteries Services Manager Vikki Hatfield 0707 357555 v.hatfield@welhat.gov.uk	Environment/ H.Bromley
FP796 Capital Budget	Approval of Capital Roll Forwards Adjustments 2016/17 into 2017/18	6 June 2017 Cabinet	Executive Members, Executive Board, Heads of Service	Reports/Meetings	Cabinet Report Executive Director (Resources, Environment and Cultural Services) Ka Ng k.ng@welhat.gov.uk	Resources/ D.Bell
FP797 Revenue Budget Outturn Report for the Financial Year 2016/17	Approval of the final outturn for the General Fund and the Housing Revenue Account	6 June 2017 Cabinet	Executive Members, Executive Board, Heads of Service	Reports/Meetings	Cabinet Report Executive Director (Resources, Environment and Cultural Services) Ka Ng k.ng@welhat.gov.uk	Resources/ D.Bell

FORWARD PLAN
MONTH PERIOD 3 June 2017 TO 30 September 2017

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FP798 Treasury Management	Approval of Annual Report	6 June 2017 Cabinet	Executive Members, Executive Board, Heads of Service	Reports/Meetings	Executive Director (Resources, Environment and Cultural Services) Ka Ng 01707 357275 k.ng@welhat.gov.uk	Resources/ D.Bell
FP800 Food Safety Service Plan 2017/18	Approval of the Plan	6 June 2017 Cabinet 10 July 2017 - Council	Environment Overview and Scrutiny Committee	Meeting	Committee Report Environmental Health Team Leader Cheryll Brown 01707 357207 c.brown@welhat.gov.uk	Environment/ B.Sarson
FP801 Health and Safety Service Plan 2017/18	Approval of the Plan	6 June 2017 Cabinet 10 July 2017 - Council	Environment Overview and Scrutiny Committee	Meeting	Committee Report Environmental Health Team Leader Cheryll Brown 01707 357207 c.brown@welhat.gov.uk	Environment/ B.Sarson

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FP802 Disabled Facilities Grants	Extension of Contract	6 June 2017 Cabinet	-	-	Cabinet Report Head of Community and Housing Strategy Sian Chambers Tel: 01707 357640 s.chambers@welhat.gov.uk	Social/ M.Perkins
FP803 Shared Internal Audit Service	Extension of Contract	6 June 2017 Cabinet	Executive Board	Report/Meeting	Cabinet Report Executive Director (Public Protection, Planning and Governance) Nick Long Tel: 01707 357401 n.long@welhat.gov.uk	Resources/ R.Trigg
FP804 Housing Property Services	Award of Contract for Mains Isolator Switch	6 June 2017 Cabinet	-	-	Interim Head of Property Services Peter Gray Tel: 01707 357658 p.gray@welhat.gov.uk	Social/ M.Perkins

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FP794 Property Company	Approval of Business Plan	11 July 2017 Cabinet	-	-	Executive Director (Resources, Environment and Cultural Services) Ka Ng Tel: 01707 357275 k.ng@welhat.gov.uk	Resources/ D.Bell
FP781 Draft Allotment Strategy	To issue for public consultation	8 August 2017 Cabinet	Town/Parish Councils Allotment plot holders Allotment associations Members of the public Interested parties Environment Overview and Scrutiny Committee	Letters and emails Newspaper advert Allotment newsletter Life magazine (if possible) Meeting	Committee Report Landscape and Ecology Manager Ann MacDonald 01707 357233 a.macdonald@welhat.gov.uk	Environment/ H.Bromley

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FP783 Welwyn Garden City Estate Management Scheme	To consider results of public consultation and next steps	8 August 2017 Cabinet	Residents and relevant interest groups	Letter to all Welwyn Garden City residents, letters to relevant interest groups, newspaper adverts, Life Magazine article, etc	Cabinet Report Head of Planning Colin Haigh 01707 357239 c.haigh@welhat.gov.uk	Environment/ M.Perkins